



**The Park Federation Academy Trust**

**Smoke Free Policy**

**September 2024**

## Version History

Version	Date	Status and Purpose	Changes overview
1	July 2022	Final	
2	September 2023	Periodic review	
3	February 2024	Periodic review	Introduction of Hannah Ball Academy
4	July 2024	Periodic review	No chnages

## Approval History

**Chief Executive Officer and Federation Principal approved this policy on behalf of the Board of Directors:**

*Dr. Martin Young*

**Dr. Martin Young.**

Approved **July 2024**

Next review: **September 2025**

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To enable continuous improvement, all readers encouraged to notify the author of errors, omissions and any other form of feedback.

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# Section 1: Smoke Free Policy

## Introduction

The purpose of the Policy is to ensure that the Park Federation Academy Trust meets its obligations under the Smoke-free (Premises and Enforcement) Regulations 2006 and its commitment to the Healthy Schools programme. The Trust also has a duty to protect the health of staff, students and visitors to each of its properties.

The policy applies to all staff, students, visitors to the Trust grounds and any person(s) leasing or hiring any part of the Academy Trust premises or grounds.

## Objectives of the Policy

- To comply with the Smoke-free (Premises and Enforcement) Regulations 2006, which has placed a duty on 'any person who controls or is concerned in the management of smoke-free premises' to ensure compulsory signage is displayed in the required places and smoking is prevented in all 'enclosed' or 'substantially enclosed' premises which has placed a duty on 'any person who controls or is concerned in the management of smoke-free premises' to ensure compulsory signage is displayed in the required places and smoking is prevented in all 'enclosed' or 'substantially enclosed' premises
- Satisfy section 2(2)(e) of the Health and Safety at Work Etc. Act 1974, which places a duty on employers to provide a working environment for employees that is 'safe, without risks to health, and adequate as regards facilities and arrangements for their welfare at work'
- To protect non-smokers from exposure to second-hand smoke;
- To demonstrate the Trust's commitment to protecting the health of its staff, students and the community it serves, reducing the risk of fire;
- To educate students and staff about the health risks of smoking;
- To provide support for those who wish to stop smoking.

## The Policy

This Trust and all of its buildings are to be maintained as a smoke-free environment. Smoking is not permitted in any buildings or grounds.

### Children

- Children are not permitted to smoke while on site or while in public wearing school uniform;
- Any child who does not observe the smoking rules will be subject to the discipline and behaviour policies of the Trust.

### Staff

- Staff are not allowed to smoke on the premises;
- Staff are not allowed to smoke in the presence/sight of children or parents. This includes trips outside academy hours;
- Staff are not allowed to use e-cigarettes in academy grounds as these could be perceived as cigarettes;
- Contravention of the non-smoking rules will be regarded as a breach of discipline and the matter will be pursued through the normal disciplinary procedures.

### **Visitors to the academies**

All visitors, including parents, Board Directors, Academy council members, suppliers and contractors will not be permitted to smoke on Academy premises or grounds.

### **Those leasing or hiring the Academy premises**

Persons using the premises, for any purpose, at any time, will not be permitted to smoke whilst on the premises or grounds.

### **Implementation of the Policy**

- Members of staff will be informed by the website and this policy will become part of their contract of employment;
- Parents will be informed by the website;
- Visitors will be informed that the Academy and its grounds are smoke-free;
- Appropriate signage will be posted around the Academies.

### **Advice and Counselling**

Advice and support to discourage smoking will be offered through the academy's counselling services.