



Hannah Ball Academy

Welcome to Reception
2026-2027



Meet the Team



Mrs Elliott
Class Teacher



Mrs Meeking
Cover Teacher
(Mon & Tue PM)



Mrs Yusuf
Learning
Support
Assistant



Mrs Nowaz
Learning
Support
Assistant



Mrs Ruby
SENCO/
Cover
Teacher
(Mon PM)



Attendance

Odd absences add up and affect your child's progress at school

Attendance during one school year	Equivalent to number of days absence	Equivalent to rounded number of weeks absence	This number of lessons missed!
95%	9.5 days	2 weeks	57
90%	19 days	4 weeks	114
85%	28.5 days	6 weeks	171
80%	38 days	8 weeks	228
75%	47.5 days	9.5 weeks	285
70%	57 days	11.5 weeks	342



Working together to improve school attendance

Statutory guidance for maintained schools, academies, independent schools and local authorities

GOOD ATTENDANCE MATTERS!



**Every school
day counts**



IMPORTANT INFORMATION FOR PARENTS AND CARERS

Year	Hannah Ball	National	National Distribution Banding
2025-2026	93.5%	94.7%	Below
2024-2025	92.9%	94.8%	Below
2023-2024	90.1%	94.5%	Below

What does the law say I must do as a parent/carer?

- Once your child is registered at a school, you are **legally responsible** for making sure they attend regularly.
- This means your child should not have any unauthorised absence as this would **constitute an offence in law**.
- When attendance doesn't improve after support or, when a minimum of 5 days unauthorised holiday/leave is taken, **legal action can be taken**.
- **Courts can fine parents/carers up to £1,000 per child** and for repeat offences the court can fine parents/carers **up to £2,500 per child or impose a prison sentence of up to 1 year**.

How can I help my child enjoy school and attend regularly?

Bedtime & Morning Routines

Establish a consistent bedtime routine and a calm morning routine to ensure punctuality and that your child has the right equipment each day.



Health Appointments

Schedule doctors and dental appointments outside of school hours to minimise disruption to your child's learning.



Attend School Events

Make every effort to attend open evenings, school functions and parent meetings to stay engaged with your child's education.



Encourage School Interest

Show genuine interest in your child's schoolwork and friendships. Ask about their day and celebrate their achievements.



Homework & Boundaries

Provide a calm space for homework, check understanding and completion, share concerns with school staff promptly, and set clear boundaries at home.



Online Safety - Social Media

Please ensure you are aware of your children's social media presence.



AI - this is developing fast and you need to be aware of how it may be in your children's lives!

Online Safety - Video Games

12

PEGI 12

Games with a PEGI 12 rating are suitable for ages 12 and above.

They may have:

violence of a slightly graphic nature involving fantasy characters

suggestive activities or language

gambling

mild bad language

For example:

Sims

Fortnite

Dragon Ball FighterZ

Super Smash Bros. Ultimate

16

PEGI 16

Games with a PEGI 16 rating are suitable for ages 16 and above.

They may have:

violence and adult content that looks like real life

bad language

scenes demonstrating the use of tobacco, alcohol or illegal substances

For example:

Marvel's Avengers

Battlefield 2042

Halo Infinite

Marvel's Spider-Man

Daily Routines

- Arrival time is between **8:45am and 8:50** am.
- Set morning activities on arrival in the classroom
- Snack time is 10:15 - 10:45
- Lunch Break is 12:00pm - 1:00pm
- End of Day is 3:15pm



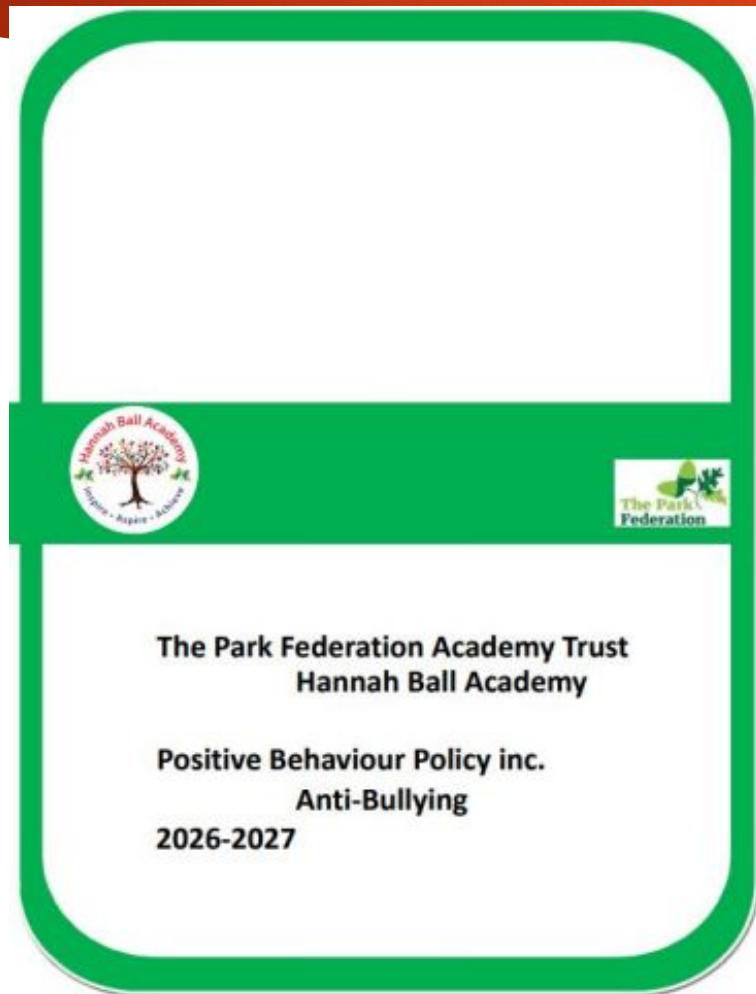
It is also important to collect your child promptly at 3.15pm to prevent them from getting distressed.

Punctuality

An example: At 9am, we have our phonics lesson. If a child misses a day, they have gaps in their learning.

Reception/Primary 1 Autumn 1: Phase 2					
Week 1	Week 2	Week 3	Week 4	Week 5	Week 6
/s/ <s> /a/ <a> /t/ <t> /p/ <p>	/i/ <i> /n/ <n> /m/ <m> /d/ <d>	/g/ <g> /o/ <o> /c/ <c> <k>	/k/ <ck> /e/ <e> /u/ <u> /r/ <r>	/s/ <ss> Assess and review week R:1	/h/ <h> /b/ /f/ <f> <ff> /l/ <l> <ll>
	I, the, no	put, of, is	to, go, into	pull	as, his

Behaviour Management



Uniform

We believe that a school uniform is an important part of our community. It helps to instil a sense of pride in our students, gives them the confidence to be themselves, and fosters a strong sense of belonging among all students.

Girls



Mid-grey skirt/pinafore dress/trousers

Red check summer school dress



Grey tights or white socks (leggings are not permitted to be worn under skirts to cover your legs)



Red round neck sweatshirt with Hannah Ball Academy logo (no sleeveless jumpers or cardigans)



White polo shirt

Boys



Red round neck sweatshirt with Hannah Ball Academy logo



White polo shirt



Mid-grey trousers/shorts



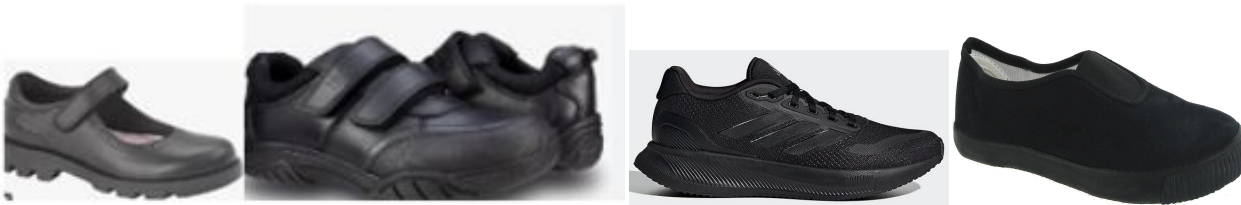
Grey socks

PE Uniform

We have PE every **Monday**.



- White t-shirt with Hannah Ball Academy logo
- Plain black tracksuit bottoms/PE shorts
- Plain black sweatshirt (no hoods or zips)
- Plain black plimsolls or trainers



Black school shoes (preferably Velcro)

Things they will need



- ▶ A book bag (Please check it daily for letters from the school)
- ▶ A water bottle (clearly labelled). Children are rewarded house points for recyclable bottles.
- ▶ Coats are important as the children have access to the outside in all weathers
- ▶ Spare clothes (these need to stay at school and will be sent home before half term break)
- ▶ Wellies/ waterproofs
- ▶ No earrings to be worn at school – earrings will be taped

Please label everything!

Lunches

- School lunches are **free** in Reception and Key Stage 1. Please preorder on ParentPay.
- Please inform us of any allergies or dietary requirements and update us throughout the year.
- We **encourage independence**, especially when using a knife, fork and spoon and drinking from an open-cup. We are not able to feed children or force them to eat.

Lunches

Packed Lunches

- You need to provide a balanced meal
- Think about easy-to-eat, bite-sized portions
- Try to separate wet and dry foods to avoid sogginess
- Cut small, round foods like grapes and cherry tomatoes into quarters.
- No sweets
- No nuts
- 1 treat
- Packed lunches will be checked and anything deemed inappropriate will be sent home.

School Meal

This option is **free** for Reception, Year 1 and 2 children.

Pabulum Catering provided a healthy, balanced meal and caters for allergy and dietary requirements. You can book and view menus through ParentPay.

pabulum PROVIDING
HONESTLY GOOD FOOD



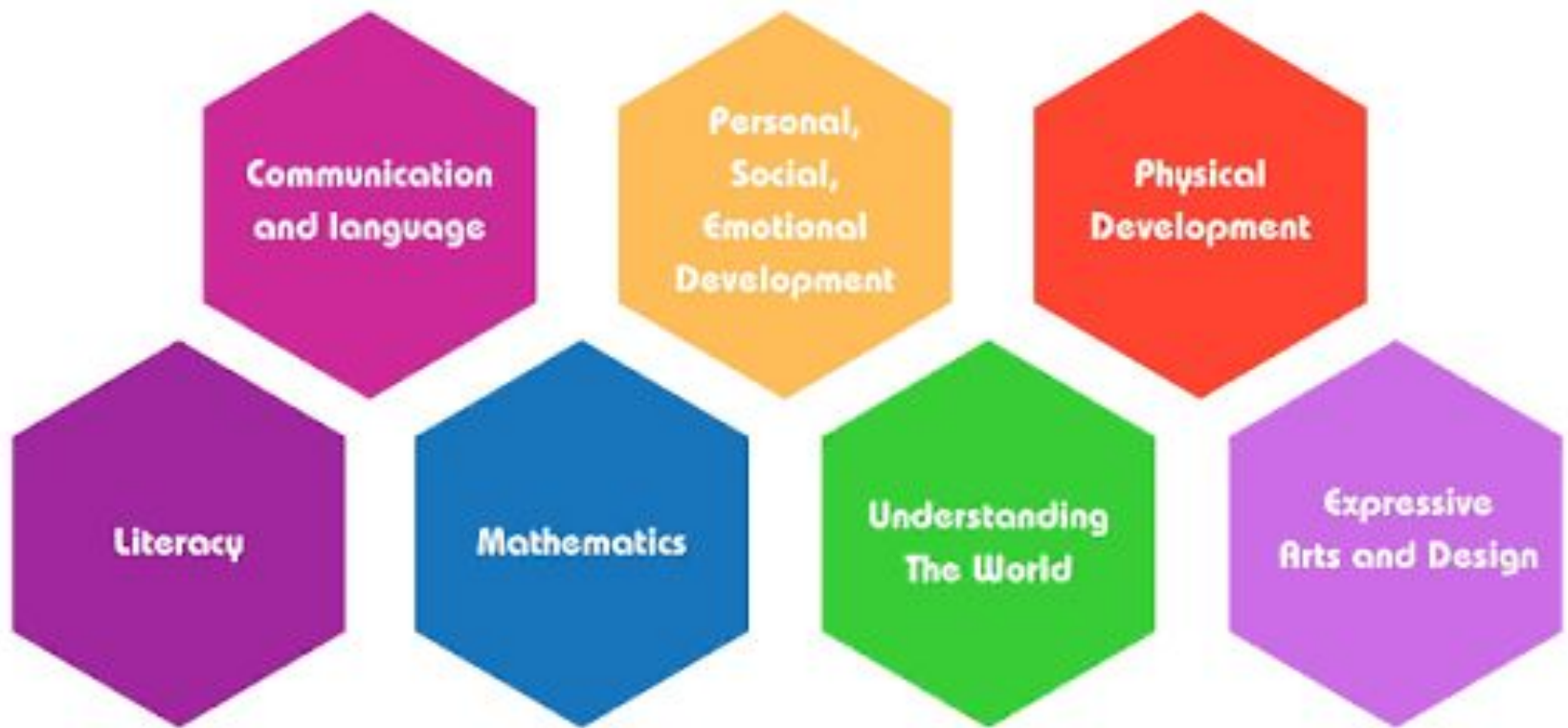
ParentPay

Fruit, Milk and Water

- ▶ Children are provided with healthy fruit snack and some milk at approximately 10:30am everyday.
- ▶ You can choose to bring a fruit or vegetable for your snack.
- ▶ Sign up for milk - supplied by cool-milk. All children entitled up to the age of 5. www.coolmilk.com. After the age of 5, you can choose to pay for the milk if you wish.



The Early Years Foundation Stage Curriculum



Weekly Timetable

Reception

	8.45-9	9-9.30	9.30-9.45	9.45-11.30	11.30-11.50	12-1	1-1:30	1.30-2.45	2.45-3	3-3.15	
Monday (ME PPA)	Finger Gym	Phonics	Literacy	Continuous Provision and PSED	Maths	Lunch	Handwriting (RM cover)	Continuous Provision (RM cover)	PE 1-1.30 (EM cover)	Storytime (RM cover)	
Tuesday (ME PPA)	Finger Gym	Phonics	Literacy	Continuous Provision	Maths	Lunch	PSHE (EM cover)	Continuous Provision (EM cover)	UW (EM cover)	Storytime (EM cover)	
Wednesda y	Finger Gym	Phonics	Literacy	Continuous Provision	Maths	Lunch	Continuous Provision		Music (cover) 2-2.30	Handwriting	Storytime
Thursday	Finger Gym	Phonics	Literacy	Continuous Provision and PSED	Maths	Lunch	RE	Continuous Provision	UW	Storytime	
Friday	Finger Gym	Phonics	Literacy	Continuous Provision and PSED	Maths	Lunch	Library 1-1.20	Continuous Provision	Handwriting	Storytime	

PE - Monday

Library - Friday

Phonics Book change - Friday

What is Continuous Provision?

Continuous Provision is the range of carefully planned areas and resources that are available for children to access and explore throughout the day.

Provision reflects current and previous learning, enabling children to revisit, apply and secure their knowledge across the curriculum



Phonics

- ▶ **Essential Letters and Sounds (ELS)** is our chosen phonics programme.
- ▶ We have **mnemonics and rhymes** to support learning and recall. We will be sharing these with you in the homework to support you at home.
- ▶ Reception will be learning **4 graphemes-phoneme correspondence per week**, beginning with single sounds and building up to digraphs and trigraphs e.g. 'ch', 'ai' and 'igh'.



Phonics Progression

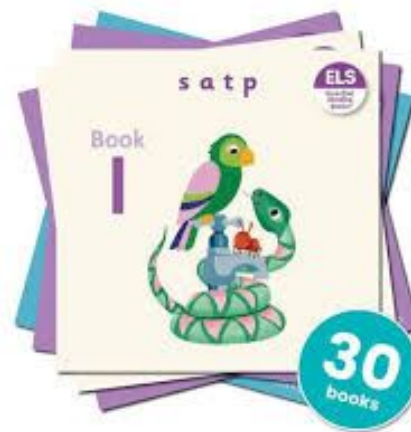
Phase 1*	Phase 2	Phase 3**	Phase 4**	Phase 5 including alternatives and lesser-known GPCs	Beyond Phase 5
<i>Nursery/Pre-School</i> Seven aspects: • Environmental sounds • Instrumental sounds • Body percussion • Rhythm and rhyme • Alliteration • Voice sounds • Oral blending	<i>Reception Autumn 1</i> • Oral blending • Sounding out and blending with 23 new grapheme-phoneme correspondences (GPCs) • 12 new harder to read and spell (HRS) words	<i>Reception Autumn 2, Spring 1 and Spring 2</i> • Oral blending • Sounding out and blending with 29 new GPCs • 32 new HRS words • Revision of Phase 2	<i>Reception Summer 1</i> • Oral blending • No new GPCs • No new HRS words • Word structures – cvcc, ccvc, ccvcc, cccvc, cccvcc • Suffixes • Revision of Phase 2 and Phase 3	<i>Reception Summer 2</i> • Introduction to Phase 5 for reading • 20 new GPCs • 16 new HRS words <i>Year 1 Autumn 1 and 2</i> • Revision of previously taught Phase 5 GPCs • 2 new GPCs • 9 new HRS words <i>Year 1 Spring 1 and 2</i> • Alternative spellings for previously taught sounds • 49 new GPCs • 4 new HRS words • Oral blending • Revision of Phase 2, Phase 3 and Phase 4	<i>Year 1 Summer, Year 2 and Key Stage 2</i> • With ELS, phonics teaching does not stop at the end of Year 1, but continues as children move through the school, with links being made between their GPC knowledge and spelling • Revision of all previously taught GPCs for reading and spelling • Wider reading, spelling and writing curriculum

Reading

Repetition is key!



Draw their attention to all print in the environment
–shops, signs, their favourite magazine, subtitles etc.



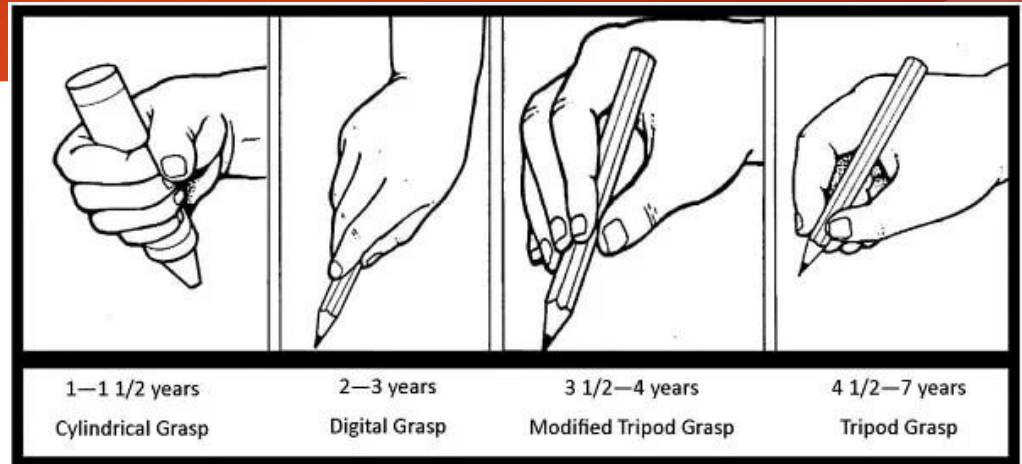
We will send phonetically decodable book for your child to read at home with you **3 times**.



Read daily to your child.

Handwriting

We will have handwriting lessons to help build our fine-motor skills ready for Year 1.

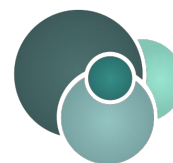


This term, we are focusing on:

- ▶ Hand and finger dexterity e.g. threading, buttons, zips
- ▶ Holding scissors correctly
- ▶ Pencil grip
- ▶ Mark-making and copying patterns
- ▶ Forming letters correctly (in Phonics and Literacy)
- ▶ Name writing

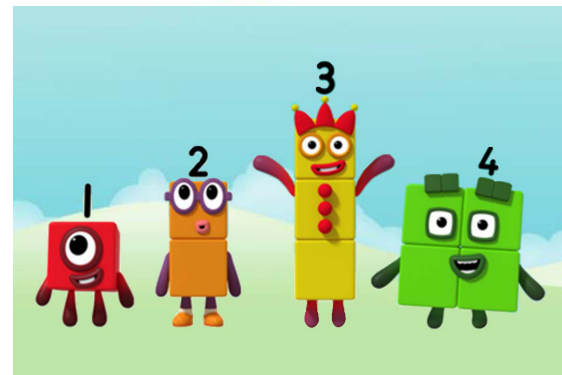
Maths

- ▶ We combine NCETM and White Rose for our Maths curriculum.
- ▶ We have a 5 structured lessons and an adult-led activity once a week
- ▶ There are opportunities for hands on and practical maths activities both inside and outside.
- ▶ Our main focus is:
 - ▶ Basic counting skills using numbers to 10 and then 20.
 - ▶ Subitising –don't count, say the amount.
 - ▶ Composition of number -different ways to make each number.
 - ▶ Shape, space and measures.



NCETM

NATIONAL CENTRE FOR EXCELLENCE
IN THE TEACHING OF MATHEMATICS



Tapestry

- ▶ Tapestry is used in Reception to document your child's **WOW moments** - –the first time your child masters something. Tapestry is not used to document your child's day.
- ▶ Staff usually post a photo/video and link it to the relevant Early Years Framework.
- ▶ Parents also have the ability to post photos and videos on Tapestry for staff to view.
- ▶ **If you have not received a log in via email then please come and speak to us.**
- ▶ We will have a **drop in session** to support you on **Wednesday 23rd at 3:30pm**



Independence

Being independent is a part of our curriculum under the Personal, Social and Emotional Development (PSED)



We promote our school value of responsibility. You can encourage your child to do these things at home as well as look after their personal items.

Home Learning

- ▶ Every week, children will be given a **phonics book** to read and a **homework book**.
- ▶ Homework is **set on Friday** and due on **Wednesday**.



Explain the task and support them.



Let them try independently.

Reading Planner



Please make sure you record daily reading they have done at home in the planner.

Lost planners will be replaced at a cost of £7

Important Dates

September

- Wednesday 16th September - Parents flu meeting (8.30am)
- Friday 25th September – Flu immunisations

October

- October – Black History Month
- Friday 2nd October - Individual school photos
- W/B 21st October - Scholastic book fair
- Tuesday 20th October – Parents' Evening 5.00pm - 8.00pm
- Thursday 22nd October – Parents' Evening 3.30pm - 5.00pm
- Friday 23rd October Last day of half term
- W/B 26th October – HALF TERM

November

- Monday 2nd November - Autumn Term 2 begins

December

- Friday 18th December – Last day of Autumn term
- w/b 21st December – Christmas Holidays

How you can help at home

- ▶ Encourage independence!
 - ▶ Encourage them to dress themselves
 - ▶ Encourage them to use the toilet independently
 - ▶ Allow them to use cutlery and drink from an open-cup
 - ▶ Practise taking their coat on and off independently (including buttons and zips)
- ▶ Stay organised!
 - ▶ Bring a coat in all weathers
 - ▶ Bring the book bag in everyday
 - ▶ Complete homework
 - ▶ Good bedtime, morning routine and have a healthy breakfast

How you can help at home

- ▶ Share their successful moments at home
 - ▶ WOW slips
 - ▶ Show them Tapestry and encourage them to talk about it.
 - ▶ Read the newsletters and letters
 - ▶ Attend all meetings
- ▶ Their learning
 - ▶ Read stories to them daily
 - ▶ Read their phonics decodable book with them at least 3 times a week
 - ▶ Give them opportunities to draw and practise their pencil grip
 - ▶ Count together
 - ▶ Share new vocabulary with them
 - ▶ Answer questions they may have about the world around them

