



6th September 2024

Dear Parents and Carers,

Welcome back to the new academic year at Hannah Ball Academy! We are excited to welcome all our pupils, both new and returning, and look forward to an engaging and productive year ahead.

At Hannah Ball, our vision is to be the school of choice for our community, ensuring everyone has the confidence, skills and ambition to face the next step in their learning and embrace the challenges of the modern world. To achieve this, we are committed to providing a broad, balanced and inclusive curriculum, rich with memorable experiences.

Our dedicated team of teachers and support staff are passionate about helping your child thrive and achieve their full potential, whatever their starting point. We will continue to provide a safe, enriching learning environment that supports everyone mentally and physically.

Our teaching staff list for 2024-2024 Academic Year is as follows:

<u>Class</u>	<u>Teachers</u>	<u>Teaching Assistant</u>
Reception	Mrs Wright & Miss Birdi	Mrs Yusuf & Mrs Pyne
Year 1	Mrs Walsh & Miss Birdi	Mrs Meeking (HLTA)
Year 2	Mrs Elliott	Mrs Pascal
Year 3	Miss Mehmood	Mrs Pyne & Mrs Yasin
Year 4	Ms Pala	Mrs Manivannan
Year 5	Miss Leduc	Miss Dear
Year 6	Mrs Ballard	Mrs Harris

Hannah Ball Academy
Philip Road
High Wycombe
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A Multi-Academy Trust

The Park Federation Academy Trust
c/o James Elliman Academy
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T: 020 8465 6234
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Mrs Lorraine Machingauta
Principal, Hannah Ball Academy

Dr. Martin Young
Chief Executive & Federation Principal
myoung@theparkfederation.org

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Supporting the classroom based staff will be:

<u>Senior Leadership Team</u>		<u>Non-Teaching Staff</u>	
Principal	Mrs Machingauta	Admin Officer / Attendance Officer	Mrs Sullivan
Deputy Principal	Mrs Gill (Mondays)	Caretaker	Mr Jorge
Deputy Principal	Mrs Divine (Tuesdays)	Housekeeping	Ms Rashid
SENCO/DSL	Mrs Mawdia	Housekeeping	Mrs Asghar
EYFS & KS1 Lead	Mrs Elliot & Mrs Walsh		

Alongside our academic focus, we place great importance on developing the whole child. Our six core values - Honesty, Kindness, Respect, Responsibility, Resilience and Curiosity - underpin all aspects of school life and will be consistently modelled and promoted. We are proud of the diversity within our school community and this is celebrated and woven into our curriculum and school activities.

We are committed to working in close partnership with **you, our parents and carers**, to ensure the best possible outcomes for your child. Regular, open communication is key, and we encourage you to stay engaged with your child's learning and progress. Please do not hesitate to contact your child's class teacher or the school office if you have any questions or concerns.

To help you learn about new routines and activities as the children move up to their new year groups, we will hold 'Meet the Teacher' meetings. This is an opportunity for you, as a parent or carer, to experience what it is like for your child in their new class.

At these events, parents and carers will learn about the exciting events, topics, and activities the teachers have planned for this academic year, any changes you need to be aware of, and most importantly, how you can support your child at home.

We recognise that many of our parents and carers work full-time and may not be able to attend the meeting. Therefore, we will send you all the information presented on that day. Should you have any questions, please feel free to get in touch with your child's class teacher via the school office.

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The dates for the 'Meet the Teacher' meetings are as follows:

Class	Date
Reception	Tuesday 24 th September
Year 1	Monday 23 rd September
Year 2	Wednesday 18 th September
Year 3	Friday 20 th September
Year 4	Thursday 19 th September
Year 5	Tuesday 17 th September
Year 6	Monday 16 th September

Please note: All meetings will start at 2:45pm and will finish in time for you to pick up your children.

Attendance and Punctuality

Regular school attendance and punctuality are crucial for your child's academic progress and personal development. We have high expectations for pupil attendance and expect all children to aim for 100% attendance. We understand that there may be unavoidable absences due to illness, but we ask that you work closely with us to minimise any disruption to your child's education.

The school day starts at 8:45am for all pupils. Our registers close 10 minutes after the start of the school day. Any pupils arriving after this time will be marked as late, which can significantly impact their learning. We kindly request that you ensure your child arrives at school on time every day.

Where attendance or punctuality issues arise, we will work with you to provide the necessary support. This may include regular meetings, referrals to external agencies, or the implementation of a parenting contract. Our aim is to work in partnership to address any barriers to good attendance and punctuality.

Thank you very much for your ongoing support and we are very much excited for the year ahead of us and we are looking forward to working with you.

Yours sincerely,

Mrs L. Machingauta

Principal

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